



**UNIVERSITÀ
DI SIENA**
1240

ACADEMIC YEAR 2026/2027

**CALL FOR ADMISSION TO THE
FOUNDATION COURSE IN ECONOMICS AND MANAGEMENT**

(courtesy English translation - the Italian version is the official one)

Art. 1 - Scope of Application

1. This call governs admission to the Foundation Course in Economics and Management for the 2026/2027 academic year and is published on the University's Official Bulletin (<https://albo.unisi.it>).
2. The course, which lasts one academic year, is established pursuant to Ministerial Decree No. 270/2004, which allows universities to organize preparatory educational activities for admission to degree programs. The course has a limited number of available spots, and admission is granted following the selection procedures described in this call, based on the order of the rankings, within the limits of available spots.
3. For technical, scientific, and organizational support regarding the selection procedures, the University utilizes the services provided by the Interuniversity Consortium for Integrated Access Systems (CISIA), of which numerous Italian universities are members. The updated list of participating universities is available on the Consortium's official website (<https://www.cisiaonline.it>).

Art. 2 – Admission Requirements

1. The following candidates may apply for admission to the Foundation Course:
 - Applicants who hold a high school diploma (or equivalent qualification under current regulations) obtained abroad following a total course of study of at least 11 years, which grants access to higher education within the educational system of the country where it was issued.
 - Applicants holding a U.S. High School Diploma (HSD) who have not completed the three Advanced Placements (APs) required for admission to Italian universities.
 - Applicants holding a General Certificate of Education (GCE) or International General Certificate of Education (IGCE) from the United Kingdom who do not meet the requirement of three A-levels necessary for admission to Italian universities.

2. Applicants must demonstrate proficiency in English at level B2 (or higher) of the Common European Framework of Reference for Languages (CEFR), as described in Article 3.

3. Applicants must be at least 17 years old, or turn 17 by December 31, 2026.

Art. 3 – Knowledge of the English language

1. Applicants must demonstrate proficiency in the English language by submitting a recognized language certification, as specified on the page <https://admission.unisi.it/?p=1944>.

2. The following are exempt from submitting a language certificate:

- Citizens of countries where English is the primary language, as specified on the page <https://admission.unisi.it/?p=1944>.
- Those who have passed the English language proficiency interview administered by the University of Siena's Language Center (CLA), as specified on the page <https://admission.unisi.it/?p=2370>.

3. Applicants who are not exempt from submitting a language certificate and who do not attach the required documentation to their application will be summoned for a mandatory interview to assess their knowledge of the English language.

Art. 4 – Available Places

1. For the 2026/2027 academic year, 184 spots are available.

Art. 5 – Application for Admission

1. Applications for admission must be submitted through the portal <https://apply.unisi.it/courses/course/96-puc-foundation-course-economics-and-management>, accompanied by the following documentation:

- Valid identification document. Applicants must upload a scanned copy of their European identity card or passport. Non-EU applicants already residing in Italy must submit a passport and their Italian residence permit.
- Curriculum Vitae (CV). A resume summarizing the applicant's educational background, skills, work experience (if any), and qualifications. Any format is accepted, although the Europass CV format is recommended.
- High school diploma (or provisional certificate): an official certificate or diploma issued by the high school (or a provisional certificate if the student is still enrolled). Diplomas and certificates issued abroad must be official, bear the institution's stamp, and be signed by the competent authority. Documents must be written in

Italian or English; if issued in another language, a certified translation must be attached.

- Certification of having taken the CISIA CEnT-S test, administered by the Interuniversity Consortium for Integrated Access Systems (CISIA), taken in the CENT@UNI or CENT@HOME format on a date no earlier than January 1, 2025.
- Any recognized English language certification at level B2 or higher, according to the Common European Framework of Reference for Languages (CEFR). The list of recognized certifications and cases of exemption is available at the link: <https://admission.unisi.it/?p=1944>. Those who are not exempt and do not attach the necessary documentation to their application will be summoned for a mandatory interview to assess their knowledge of the English language.

2. Applicants who are minors as of the application submission date must attach the following additional documentation:

- Authorization to enroll in the Foundation Course and acceptance of the regulations, issued by the person exercising parental responsibility for the minor.
- Copy of the identity document of the person exercising parental responsibility for the minor.
- Authorization for the processing of personal data, in accordance with current regulations, provided by the person exercising parental responsibility for the minor.

3. Submission of the application requires payment of a non-refundable fee of 49.90 euros. The amount must be paid exclusively through the apply.unisi.it portal, following the instructions provided there.

4. The information and documentation attached to applications submitted through the apply.unisi.it portal may be supplemented or modified by accessing the platform before the deadline for submitting applications for the selection processes referred to in Article 8. After this deadline, any inconsistencies found in the application will result in the candidate's exclusion from the selection procedures.

Art. 6 – CISIA CEnT-S Test

1. The selection procedures consider the results obtained by candidates on the CISIA CEnT-S test, limited to the *Mathematics* and *Reasoning on texts and data* sections, in accordance with the criteria described in Art. 7. No other types of tests will be accepted.

2. Detailed information on the test structure, content, duration, and evaluation methods is available on the portal of the Interuniversity Consortium for Integrated Access Systems (CISIA): <https://www.cisiaonline.it>.

3. The CISIA CEnT-S test may be taken at any test center affiliated with the CISIA Consortium, either in the CENT@UNI format or the CENT@HOME format. Test dates are published on the CISIA portal: <https://www.cisiaonline.it>.

4. When submitting the application, the candidate must upload the test completion certificate, which can be downloaded from their personal account on the CISIA portal (<https://www.cisiaonline.it>).

5. Candidates who have not taken the CISIA CEnT-S test are excluded from the selection process. If a candidate has taken the test more than once, the result most favorable to the candidate will be considered.

Art. 7 – Evaluation of Candidates

1. Candidates are evaluated by the Foundation Course Management Committee.

2. Each candidate is assigned a score ranging from -7.5 to 30 points, based on the candidate's performance in the *Mathematics* and *Reasoning on Texts and Data* sections of the CISIA CEnT-S test, calculated as described in paragraph 2 below. The results obtained in the *Physics*, *Biology*, and *Chemistry* sections of the test will be disregarded.

3. The score considers the number of correct, incorrect, and unanswered responses provided by the candidate in the *Mathematics* and *Reasoning on Texts and Data* sections of the CISIA CEnT-S test. The score is calculated by assigning:

- 1 point for each correct answer;
- 0 points for each unanswered question;
- -0.25 points for each incorrect answer.

Art. 8 – Selection Process

1. Admission to the course is based on three selection rounds, for which applications may be submitted by the deadlines listed in the table.

Selection	Application Period	Available spots	Notification of Results
1st	until March 20, 2026	75	starting April 13, 2026
2nd	from March 21, 2026, to April 24, 2026	75 + any unfilled spots from the previous selection	starting May 11, 2026
3rd	from April 25, 2026, to May 22	34 + any positions not filled in the previous selection	starting June 8, 2026

2. For each selection, a provisional ranking of eligible candidates is drawn up in descending order of the total score referred to in Article 7. In the event of a tie, priority is

given to the younger candidate. If the tie persists, priority is determined based on the partial scores obtained in the relevant sections of the CISIA CEnT-S test, in the following order: *Mathematics, Reasoning on texts and data*. The provisional rankings are published on the website [fc-economics-management.unisi.it](https://www.unisi.it/fc-economics-management).

3. The final list of successful candidates, approved by Rector's Decree, is published at <https://www.unisi.it> in the Online Register section and on the webpage [fc-economics-management.unisi.it](https://www.unisi.it/fc-economics-management). These publications serve as official notification for all purposes.

Art. 9 – Organization of the first selection

1. Based on the descending order of scores as set forth in Article 7, a ranking list of eligible candidates is drawn up for the first selection round referred to in Article 8 and published on the website [fc-economics-management.unisi.it](https://www.unisi.it/fc-economics-management). The allocation, confirmation, and assignment of available spots in the first selection round follow the procedures described in Article 12.

2. The placement procedure concludes on May 10, 2026, regardless of any remaining vacancies or the number of candidates who have been excluded or are awaiting evaluation.

3. Any eligible candidates who have not been assigned a place by May 10, 2026, are automatically included in the ranking of eligible candidates produced for the second selection referred to in Article 8, retaining the score obtained.

4. Any positions from the first selection that remain unassigned due to the ranking list being exhausted or the expiration of the deadlines for the selection process shall be added to the available positions for the second selection referred to in Article 8.

Art. 10 – Organization of the second selection

1. Based on the descending order of scores as specified in Article 7, a ranking list of eligible candidates is drawn up for the second selection round referred to in Article 8 and published on the website [fc-economics-management.unisi.it](https://www.unisi.it/fc-economics-management). The acceptance, confirmation, and assignment of available spots in the second selection round shall follow the procedures described in Article 12. Any eligible candidates from the first selection round who have not been assigned a spot by May 10, 2026, shall be added to the list of eligible candidates identified in this manner.

2. The placement procedure concludes on June 7, 2026, regardless of any remaining available spots and the number of candidates who have been excluded or are awaiting evaluation.

3. Any eligible candidates who have not been assigned a position by June 7, 2026, are automatically included in the ranking of eligible candidates produced for the third selection referred to in Article 8, retaining the score obtained.

4. Any positions from the second selection that remain unassigned due to the ranking list being exhausted or the expiration of the deadlines for the selection rounds shall be added to the available positions for the third selection referred to in Article 8.

Art. 11 – Organization of the third selection

1. Based on the descending order of scores as set forth in Article 7, a ranking list of eligible candidates is drawn up for the third selection round referred to in Article 8 and published on the website fc-economics-management.unisi.it. The acceptance, confirmation, and assignment of available spots in the second selection round shall follow the procedures described in Article 12. Any eligible candidates from the first selection round who have not been assigned a spot by June 7, 2026, shall be added to the list of eligible candidates identified in this manner.

2. The placement procedure concludes on July 24, 2026, regardless of any remaining vacancies or the number of candidates who have been excluded or are awaiting evaluation.

Art. 12 – Acceptance, Confirmation, and Assignment of Positions

1. Places are offered to eligible candidates in the order of the rankings, with weekly updates, until all places for eligible candidates have been filled. The offer is sent to the email address provided in the application for admission.

2. Starting from the date the offer is sent, candidates have five days to accept the offer and confirm their place via the apply.unisi.it platform, following the instructions received by email.

3. Acceptance of the offer implies full acceptance of the Foundation Course regulations, available at fc-economics-management.unisi.it.

4. Confirmation requires the payment of a non-refundable fee of €500.00. The amount must be paid exclusively through the apply.unisi.it portal, following the instructions received by email.

5. Failure to complete the confirmation by the specified deadline will result in the candidate forfeiting their spot. Unassigned spots are offered to the next candidates in the ranking, at the first available opportunity.

7. Eligible candidates who have declined their spot may submit a request for reinstatement, with readmission to the placement process, by contacting the Admission Office (admissionoffice@unisi.it) and the Student Services Office

- San Francesco (studenti.sanfrancesco@unisi.it). Readmission is permitted only once, starting from the first available round, provided that the request is received at least two business days before the dispatch of notifications regarding the scheduled rounds.

Art. 13 – Enrollment

1. The final list of admitted students, approved by Rector's Decree, is published on the program's institutional website: fc-economics-management.unisi.it.
2. Admitted students must complete the enrollment procedure by Friday, November 27, 2026, by following these steps in order:
 - a) obtain authorization for enrollment from the Admission Office. The list of required documents is available at: <https://admission.unisi.it/?p=1982>;
 - b) complete the enrollment online via the the segreteriaonline.unisi.it portal, following the instructions received by email;
 - c) pay the enrollment fee of €3,500 in a single payment.
3. Admitted students are invited to contact the Admission Office (admissionoffice@unisi.it) as soon as they have the required documents and a visa (if necessary). The enrollment procedure can be completed from abroad to ensure the timely and proper issuance of a residence permit upon arrival in Italy.
4. If, due to circumstances beyond one's control (for example, a delay in visa issuance), enrollment is permitted after November 27, 2026, an additional fee of €100.00 will be charged for each week of delay to cover catch-up activities and personalized tutoring. This fee will be applied at the end of each Friday.
5. The deadline for enrollment in the Foundation Course in Economics and Management is January 15, 2027. After this date, enrollment is no longer possible, and any rights acquired through payment of the seat confirmation fee will lapse.

Art. 14 – Person Responsible for the Procedure

1. Pursuant to Law No. 241 of August 7, 1990, as amended and supplemented, the person responsible for the procedure referred to in this call for applications is the Acting Head of the Student Services Office - San Francesco (studenti.sanfrancesco@unisi.it).

Art. 15 – Access to Records

1. The provisions of this call for applications are intended to ensure maximum transparency at all stages of the procedure, including the criteria and procedures for appointing the evaluation committees, in accordance with Law No. 241 of August 7, 1990.
2. Candidates have the right to access documents related to the selection procedure, in compliance with current legislation and in accordance with the procedures established by the University's regulations.

Art. 16 – Protection of personal data

1. The personal data of applicants will be processed by the University of Siena exclusively for institutional purposes and for the administration of this selection process.
2. The privacy policy regarding the processing of students' personal data is available in the "Privacy" section of the University's website: Privacy and Cookie Policy | University of Siena.
3. The University is committed to ensuring the confidentiality of the data and information provided by candidates, which will be processed in accordance with EU Regulation 2016/679 and Legislative Decree No. 196/2003, as amended by Legislative Decree No. 101 of August 10, 2018.
4. The Data Controller is the University of Siena, represented by the Rector, Prof. Roberto Di Pietra. Applicants may exercise their rights by contacting the Data Controller at the certified email address rettore@pec.unisipec.it or at the email address segreteria.rettore@unisi.it.
5. The provision of personal data is mandatory for the management of the relationship between the student and the University (selection, admission, enrollment, academic career, etc.). Failure to consent to the processing of data will result in exclusion from the selection process.

Art. 17 – Final Provisions

1. For matters not expressly provided for in this call for applications, reference is made to applicable laws and regulations.
2. This call for applications constitutes the binding regulatory framework for the selection procedure. Participation implies full and unconditional acceptance of all provisions contained herein.
3. All applicants are admitted to the selection process on a provisional basis. The University Administration may, at any time and by means of a reasonable decision, exclude applicants who do not meet the required qualifications. Such a decision will be communicated via email.
4. If the statements made or the documentation submitted prove to be false or misleading, or if inauthentic documents are used, the candidate will be automatically excluded and will forfeit any benefits obtained, without prejudice to the criminal liability provided for by current legislation (Articles 75 and 76 of Presidential Decree No. 445/2000). False statements may also give rise to claims for damages by third parties.
5. The admission fee, referred to in Art. 5, is non-refundable under any circumstances. The confirmation and enrollment fees, referred to in Articles 12 and 13, are likewise non-refundable, except if the University of Siena is unable to offer the course due to financial

unsustainability or force majeure. Any refunds will be subject to a deduction for administrative and processing fees.

6. Any corrections of material errors or typos in this call for applications will be published on the webpage dedicated to the Foundation Course in Economics and Management at the University of Siena. Such publication shall serve as official notification for all legal purposes.

7. All communications required as part of the admission process governed by this call for applications sent to the email address provided by the applicant, shall be deemed validly delivered.